

VILLAGE OF DORCHESTER FINANCE COMMITTEE MEETING

Date: Wednesday, December 6, 2023 6:30 pm
Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order at 6:30 pm by Trustee Schauer.
2. In attendance were Trustee Schauer, Trustee Carter, Trustee Lageman, Deputy Clerk-Treasurer Erikson, and Clerk-Treasurer Sigmund.
3. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve financial activity for November, 2023. Motion carried 3 – 0.
4. Motion was made by Trustee Lageman, seconded by Trustee Carter to change dangerous dog appeals to the Village Board instead of the Finance Committee. Motion carried 3 – 0.
5. Motion was made by Trustee Lageman, seconded by Trustee Carter to adjourn. Motion carried 3 – 0.
6. Meeting adjourned at 6:47 pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, December 6, 2023 7:00 pm
Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order at 7:00 pm by President Schwoch.
2. Pledge of Allegiance was recited.
3. In attendance were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Klemetson, Trustee Lageman, Deputy Clerk-Treasurer Erikson, and Clerk-Treasurer Sigmund. Trustee Klimpke was absent. Also in attendance were Public Works Supervisor Penney; Clark County Deputy Walters; Jim Jantsch; Rita Motte, Sue Bedroske and Julie Bach from the Dorchester Library; Neal Hogden from TP Printing; and Alex Pinter from the Park Corporation.
4. Letter from Dic-Wisco Farms, Inc. regarding Resolution 336 had been delivered to the Clerk's office and was read to the Board by Clerk-Treasurer Sigmund. Trustee Carter stated that it will take up to a year to get everyone trained on the ladder truck that Central Fire and EMS purchased.
5. Motion was made by Trustee Goldschmidt, seconded by Trustee Lageman to approve minutes of the November 8, 2023 Board Meeting. Motion carried 6 – 0.
6. Motion was made by Trustee Schauer, seconded by Trustee Carter to approve minutes of the November 8, 2023 Public Hearing for the 2024 Budget. Motion carried 6 – 0.
7. Motion was made by Trustee Goldschmidt, seconded by Trustee Schauer to approve November, 2023 Audit Report, and receive December, 2023 Audit Report from Deputy Clerk-Treasurer. Motion carried 6 – 0.
8. Public Works Supervisor Penney gave the Water/Sewer monthly update, stating that both water and sewer are "running at the top of its game".
9. Public Works Supervisor Penney said that the new grader has been working well and the Public Works employees are getting a good feel for it. He also mentioned that they painted the fenders and replaced

the hydraulic rams on the wheel loader. They put the blades on the plows in preparation for snow removal and filled the bins with salt. Also, there is now power at the Block Hotel Park.

10. Deputy Clerk-Treasurer Erikson reported that we are getting things ready for property tax bills as well as completing other end of the year paperwork.
11. Trustee Goldschmidt mentioned that the Library is trying to generate some interest for Christmas.
12. Report from Jenny Hinker was read to the Board: "November was an extremely busy month. \$1,590 in hall rentals plus \$1,044 in bowling fees for a total of \$2,634 in revenue. The next couple months are slower, but the hall is still being used quite a lot by smaller groups! Something to look into – Bowlwinkles in Colby is closing. We really could use some bowling shoes in many sizes, lighter/kids balls, and possibly some kids bowling equipment since we don't have a good way to use bumpers. I've tried calling and have been unsuccessful in getting in contact with anyone."
13. Zoning: NONE.
14. Deputy Walters stated that the Neighborhood Watch program is in the works.
15. Motion was made by Trustee Carter, seconded by Trustee Lageman to table discussion and action on changing dangerous dog appeals to the Village Board instead of the Finance Committee until meeting with Attorney Harvey. Motion carried 6 – 0.
16. Julie Bach thanked the Board for its support of the Library. They currently keep \$750 in their budget for building maintenance, and haven't increased the amount asked for since 2019. They would like clarification on large expenses that the Village will be responsible for covering so that they can adjust their budget if necessary. As the building is now starting to get older, more issues may be arising. The Public Works, Village Buildings, and Utility Committee should make a list of procedures as to who is to do what for the Library. Trustee Goldschmidt mentioned that they are looking to update the bathrooms, such as getting a locking cabinet and a new toilet; they have donations to help cover this and they will not be asking the Board to cover this. Motion was made by Trustee Schauer, seconded by Trustee Carter to have the Public Works, Village Buildings, and Utility Committee speak with the Library. Motion carried 6 – 0.
17. Alex Pinter from the Park Corporation explained that they are in the very preliminary stages of putting in a Splash Pad. It will take in fresh water and spray it out for the children. It will use an estimated 88 gallons per minute, and will not be running all day long. The Committee has thought of setting hours, such as 10 am to 7 pm during the summer. The Park Committee is asking the Board to donate the water for this Splash Pad. Alex will get us more accurate information in the near future on options.
18. Motion was made by Trustee Lageman, seconded by Trustee Goldschmidt to give a \$1,000 donation to the Dorchester Park Corporation. Motion carried 6 – 0.
19. Motion was made by Trustee Goldschmidt, seconded by Trustee Lageman to give a \$1,000 donation to the Dorchester Cemetery Association. Motion carried 6 – 0.
20. There is no action at this time until we have more information from the Wisconsin DNR regarding the Conditional Use Permit for the property at 545 Bus. Cty. Rd. A.
21. The bathroom renovation at the Library will be tabled until the next Library Committee meeting.
22. Motion was made by Trustee Schauer, seconded by Trustee Klemetson to use the ARPA Funds for streets. Motion carried 6 – 0.
23. Motion was made by Trustee Lageman, seconded by Trustee Goldschmidt to transfer money into Future Expenditures account from Sewer/Water Utilities. Motion carried 6 – 0.

24. Motion was made by Trustee Lageman, seconded by Trustee Goldschmidt to transfer money into Future Expenditures account from General Fund. Motion carried 6 – 0.
25. Motion was made by Trustee Lageman, seconded by Trustee Goldschmidt to designate the Dorchester Community Foundation as the charity to receive contributions from Forward Bank’s Charitable Money Market Account. Motion carried 6 – 0.
26. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve Resolution 337 Authorizing an Increase in the Village Garbage Rates, Resolution 338 Authorizing an Increase in the Village Sewer Rates, Resolution 339 Authorizing the Village Board to Borrow Funds from Forward Bank to Finance the Purchase of a John Deere 670G Motor Grader, and Resolution 340 Authorizing the Adoption of the 2024 Budget for the Village of Dorchester and Setting the Tax Levy, as they had been incorrectly numbered. Motion carried 6 – 0.
27. Motion was made by Trustee Schauer, seconded by Trustee Lageman to hold the 2024 Caucus on January 3, 2024, at 7:00 pm, with the Board Meeting directly after. Motion carried 6 – 0.
28. Motion was made by Trustee Schauer, seconded by Trustee Carter to approve the appointment of Election Inspectors and Voter Registration Deputies for 2024-2025. Motion carried 6 – 0.
 - a. Election Inspectors: Linda Baumann, Kate Reynolds, Karla Andersen, Kathy Schwoch, Vera Jensen, Jenny Hinker, Crystal Walters, and Tom Pattison.
 - b. Voter Registration Deputies: Tracey Sigmund and Christie Erikson
29. Motion was made by Trustee Klemetson, seconded by Trustee Schauer to allow the use of the Dorchester Park for a snowmobile racing event on January 27, 2024, through the month of February in case of any cancellations. Motion carried 6 – 0.
30. There will be no action on new furnaces for Well House 2 and the Village Shop at this time.
31. **Closed Session (per Section 19.85 (1) (C)) Wisc. Stats.** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; **specifically to discuss wages & benefits for 2024 for all employees.**
32. Motion was made by Trustee Lageman, seconded by Trustee Schauer to invite non-committee members whose presence are necessary for the business at hand during the Closed Session.
33. Motion was made by Trustee Schauer, seconded by Trustee Lageman to go into Closed Session. Motion carried 6 – 0.
34. In attendance were President Schwoch, Trustee Lageman, Trustee Carter, Trustee Goldschmidt, Trustee Schauer, and Trustee Klemetson. Trustee Klimpke was absent. Also in attendance were Public Works Supervisor Penney, Deputy Clerk-Treasurer Erikson, and Clerk-Treasurer Sigmund.

CLOSED SESSION

35. Reconvene to Open Session to take action or announce that they approved the recommendation from the Employee Committee regarding 2024 employee wages.
36. Next Board Meeting will be January 3, 2024.
37. Motion was made by Trustee Schauer, seconded by Trustee Lageman to adjourn. Motion carried 6 – 0.
38. Meeting adjourned at 8:34 pm.

Tracey Sigmund, Clerk-Treasurer